

**MINUTES OF FUNTINGTON PARISH COUNCIL MEETING  
05 OCTOBER 2022**

**PRESENT:** Sheena King (SK) Chair  
David Ash (DA)  
Jean Simmonds (JS)

Richard Littler (RL)  
Pat Young (PY)  
Bob Mousley (BM)

**MEMBERS OF THE PUBLIC:** Seven

<b>AGENDA ITEM</b>	<b>NOTES/COMMENTS</b>	<b>ACTION</b>	<b>RESPONSIBILITY</b>
<b>1. Welcome</b>	SK welcomed all to the meeting and introduced the new format agenda which had been amended to provide more information on the content.	<ul style="list-style-type: none"> <li>None</li> </ul>	N/A
<b>2. Apologies</b>	David Palmer (CDC), Julian Joy (WSCC)	<ul style="list-style-type: none"> <li>None</li> </ul>	N/A
<b>3. Declaration of Interest</b>	None declared	<ul style="list-style-type: none"> <li>None</li> </ul>	N/A
<b>4. Minutes of 07 September 2022 meeting</b>	<b>Minutes – Proposed, Seconded and AGREED</b>	<ul style="list-style-type: none"> <li>Post on website</li> </ul>	Clerk
<b>5. Action Grid</b>	<p><b>Village Hall</b></p> <ul style="list-style-type: none"> <li>JS reported that although there was nothing currently to report this should remain on the action grid.</li> </ul> <p><b>CCTV</b></p> <ul style="list-style-type: none"> <li>SK reported that further investigation and consultation with the residents of the Dell is needed before the installation of CCTV at the pavilion can proceed.</li> </ul> <p><b>Bus Shelter</b></p> <ul style="list-style-type: none"> <li>The Clerk reported that she had now met with the timber framer Gabriel Langlands. Due to his style the proposed bus shelter would need to be higher than the existing one and consultation with the property behind may be required</li> </ul> <p><b>Flint Wall</b></p> <ul style="list-style-type: none"> <li>The Clerk reported that she had contacted both West Sussex County Council (WSCC) and County Councillor Julian Joy regarding the intermittent work being carried out to the wall and the impact that this was having on residents. PY responded that work had since resumed.</li> </ul>	<ul style="list-style-type: none"> <li>None</li> <li>Research</li> <li>Await Quote and then add to Agenda</li> <li>None</li> </ul>	<p>N/A</p> <p>SK/Clerk</p> <p>Clerk</p> <p>N/A</p>

AGENDA ITEM	NOTES/COMMENTS	ACTION	RESPONSIBILITY
	<p><b>South Downs National Park Authority (SDNPA) Call for Sites</b></p> <ul style="list-style-type: none"> <li>SK reported that she had completed and submitted the Call for Green Sites application for both the Dell and the Pony Paddock on behalf of the PC. She had also contacted the owners of the cricket pitch to inform them of the scheme but to date had received no response.</li> </ul> <p><b>Fencing Repairs at the Dell</b></p> <ul style="list-style-type: none"> <li>SK reported that the repairs to the fence were now complete.</li> </ul>	<ul style="list-style-type: none"> <li>Monitor and Report</li> <li>None</li> <li>None</li> </ul>	<p>Clerk/SK</p> <p>N/A</p> <p>N/A</p>
<p><b>6. Open Forum</b></p>	<p>No questions Received</p>	<ul style="list-style-type: none"> <li>None</li> </ul>	<p>N/A</p>
<p><b>7. Receive Reports</b></p>	<p>No reports received</p>	<ul style="list-style-type: none"> <li>None</li> </ul>	<p>N/A</p>
<p><b>8. Planning</b></p>	<p><b>Minutes of the Planning Committee Meeting held on 12 September 2022</b></p> <ul style="list-style-type: none"> <li>JS: nothing to report.</li> </ul> <p><b>Planning Appeals</b></p> <ul style="list-style-type: none"> <li>SK reported that the meeting of 4 October with the Planning Consultant had been deferred until 12 October. Therefore, nothing to report.</li> </ul>	<ul style="list-style-type: none"> <li>Report at November Meeting</li> </ul>	<p>SK</p>
<p><b>9. Civility and Respect Pledge</b></p>	<ul style="list-style-type: none"> <li>Due to growing concerns about the impact of bullying, harassment and intimidation on local councils with regard to treatment of councillors, clerks and council staff which has been impacting on the effectiveness of local councils, the National Association of Local Councils (NALC) The Society of Local Council Clerks (SLCC) and county associations have responded by setting up a Civility and Respect Working Group to oversee the Civility and Respect Project.</li> <li>By signing the Civility and Respect pledge a council agrees that it will treat councillors, clerks, employees, members of the public and representatives of partner organisations and volunteers with civility and respect in their roles and that it: <ul style="list-style-type: none"> <li>Has put in place a training programme for councillors and staff.</li> <li>Has signed up to the Code of Conduct for councillors.</li> <li>Has good governance arrangements in place including staff contracts and a dignity at work policy.</li> <li>Will seek professional help at the early stages should civility and respect issues arise.</li> </ul> </li> </ul>		

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	<ul style="list-style-type: none"> <li>○ Will commit to calling out bullying and harassment as and when it occurs.</li> <li>○ Will continue to learn from best practices in the sector and aspire to be a role model/champion council through, for example, the Local Council Award Scheme.</li> <li>○ Uphold the continued lobbying for change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate.</li> </ul> <ul style="list-style-type: none"> <li>● Following discussion, it was <b>AGREED</b> that the Council would sign the pledge.</li> </ul>	<ul style="list-style-type: none"> <li>● Sign Pledge</li> </ul>	<ul style="list-style-type: none"> <li>Clerk/SK</li> </ul>
<b>10. Equality and Diversity Policy</b>	<ul style="list-style-type: none"> <li>● As part of the ongoing review of all policies, the Equality and Diversity Policy was created and the pre-existing Equal Opportunities Policy removed – this was <b>APPROVED</b>.</li> </ul>	<ul style="list-style-type: none"> <li>● Post on Website</li> </ul>	<ul style="list-style-type: none"> <li>Clerk</li> </ul>
<b>11. Countryside Working Party</b>			
a) Village Gateways	<ul style="list-style-type: none"> <li>● RL had created a comprehensive document and detailed his findings: <ul style="list-style-type: none"> <li>○ As East Ashling already had gates in place a total of 16 further gates (8 pairs) would be required for the remaining 3 villages. Each location presented different issues and each would have to be addressed separately.</li> <li>○ The report includes: <ul style="list-style-type: none"> <li>▪ A map of both the proposed sites and all existing welcome signs.</li> <li>▪ Basic requirements imposed by National Highways.</li> <li>▪ Approximate costing based on one company’s mid-range recycled plastic gates and installation costs of a similar project. <ul style="list-style-type: none"> <li>● Gate + installation ~ £800 each</li> <li>● Total estimated cost for project ~£31,000</li> </ul> </li> </ul> </li> </ul> </li> <li>● BM suggested that a first pair of gates be purchased and erected as an example which hopefully would encourage sponsorship of further gates. This prompted further discussion regarding the funding options including CDC Grants, WSCC volunteers for installation and sponsorship.</li> <li>● RL highlighted the difficulty in obtaining the exact guidelines and regulations imposed by National Highways. The Clerk reported that she is arranging a meeting with the WSCC Highways Manager to discuss traffic calming measures - white gate issues could be included.</li> <li>● SK recorded her thanks for the work that RL had put in to produce his extensive report.</li> </ul>	<ul style="list-style-type: none"> <li>● Circulate Report</li> <li>● Arrange meeting with Highways Mgr</li> </ul>	<ul style="list-style-type: none"> <li>RL/Clerk</li> <li>Clerk</li> </ul>

AGENDA ITEM	NOTES/COMMENTS	ACTION	RESPONSIBILITY
<b>12. West Ashling Playground</b>			
a) Proposed Improvements	<p>PY summarised research to date:</p> <ul style="list-style-type: none"> <li>• Three quotes had been obtained.</li> <li>• She had produced two spreadsheets:               <ul style="list-style-type: none"> <li>○ (1) detailing the total cost comparison for the three companies, allowing for one company to be eliminated based on cost.</li> <li>○ (2) detailing equipment cost comparison for the two remaining companies.</li> </ul> </li> <li>• Due to the fact that the two companies provide similar, but not identical, equipment she had requested further information in an effort to produce more comparable quotes.</li> <li>• Due to the significant financial investment, a phased versus a one-off installation were discussed, including the implication of the ongoing increasing cost of materials.</li> <li>• The Clerk briefly summarised the available funds.</li> </ul> <p><i>Post meeting note: the figures quoted in the meeting were CiL funds only and did not take into account all reserves. A detailed available funds breakdown would be presented at the November meeting.</i></p> <ul style="list-style-type: none"> <li>➤ PY proposed that she would work with the two remaining companies to request further equipment adjustments to make them more financially comparable. This was <b>AGREED</b>.</li> </ul>	<ul style="list-style-type: none"> <li>• Arrange playground sub-group meeting, to inc. accurate figures</li> <li>• Complete Comparison</li> </ul>	<p>Clerk</p> <p>PY</p>
b) RoSPA Report	<ul style="list-style-type: none"> <li>• The Clerk reported that although the RosPA report did not identify any serious (red) risks it did raise certain issues, which must be considered if the playground equipment was not replaced imminently.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor Equipment</li> </ul>	<p>Clerk</p>
<b>13. Neighbourhood Plan (NP)</b>			
a) Next Steps	<ul style="list-style-type: none"> <li>➤ SK summarised the Key Points from the email received from the Jane Mottershead (JM) Chair of the NP Steering Group (SG) with responses where necessary:</li> <li>➤ JM stated that the PC cannot discuss the financial position without a report from or discussion with SG Treasurer.               <ul style="list-style-type: none"> <li>○ <i>SK responded that, as the PC hold the NP monies and is as aware of the situation as the SG Treasurer, it would be in a position to discuss the financial position. However the treasurer had also been contacted – see below 13. b</i></li> </ul> </li> </ul>		

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	<ul style="list-style-type: none"> <li>➤ SG has never been granted access to email list from meeting of September 2021               <ul style="list-style-type: none"> <li>○ <i>SK responded that due to GDPR the list cannot be shared. The Clerk had explained this and, on numerous occasions ,had offered to send out any required emails to the people on the list.</i></li> </ul> </li> <li>➤ The Flier had been a success and more residents are taking an interest in the formulation of the NP.</li> <li>➤ SG now has a full complement of members and interest from people wishing to get involved in sub-groups               <ul style="list-style-type: none"> <li>○ <i>SK queried what constitutes a full complement? BM confirmed that, as of this week, there were 14-16 people interested in contributing to the NP and a meeting was to be held with those interested parties</i></li> </ul> </li> <li>➤ JM requested a change to the minutes of September - 70% of members left and SG had collapsed               <ul style="list-style-type: none"> <li>○ <i>SK responded that no changes would be made as the minutes were correct at time of writing.</i></li> </ul> </li> <li>➤ Two Planning Consultants had been chosen by Locality to write the Design Statement and <del>were</del> had been shown around the Parish.</li> <li>➤ A meeting was held 04 October 2022 to discuss the Planning Policies with CDC/SDNP.               <ul style="list-style-type: none"> <li>○ <i>BM summarised that this had started a conversation with both planning authorities on policy. It had initially focused on the Gypsy and Traveller application and enforcement issues. Also, the SG was in contact with Shona Archer, Enforcement Manager at CDC who had confirmed that CDC was looking into the existing enforcement notices.</i></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Leave on Agenda</li> </ul>	Clerk
b) NP Finances	<ul style="list-style-type: none"> <li>• The clerk had been in contact with the SG treasurer and summarised the finances for the previous and current year:</li> </ul> <p style="text-align: center;"><b><u>2021-22</u></b></p> <p><b>Funding Received</b> Groundworks Funding (18 Feb 2022)    £3,870</p>		

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	<p><b>Expenditure</b></p> <p>ONeill Homer (ONH) 01 Mar 2022      £1,100</p> <p>ONH 01 Apr 2022                              £2,200</p> <p><b>Total ONH</b>                                      <b>£3,300</b></p> <p>Returned to Groundworks                £570</p> <p><b>Total Spend</b>                                   <b>£3,870 (full 2021-22 Grant)</b></p> <hr/> <p style="text-align: center;"><u><b>2022-23</b></u></p> <p><b>Funding Received</b></p> <p>Local Plan core funding                    £9,975</p> <p>Design statement funding                 £2,000</p> <p><b>Total</b>                                              <b>£11,975</b></p> <p><b>Expenditure to Date</b></p> <p>Local Plan Consultants (ONH)            £0</p> <p>Communications (Leaflet Drop)         £345</p> <p><b>Total Spend to date</b>                      <b>£345</b></p> <p><b>Funds remaining October 2022</b>        <b>£11,630</b></p> <ul style="list-style-type: none"> <li>• Following a question about the application for the £2,000 design statement funding BM stated that he believed this would be paid directly from Locality.</li> <li>• The Clerk stated that she was concerned that no invoices had been received from ONH since March 2022. At the inception meeting ONH had stated that invoices would be sent out every two months. The Clerk requested that if work is being carried out could the appropriate invoice be sent out.</li> </ul>	<ul style="list-style-type: none"> <li>• Confirm Funding</li> <li>• Confirm Invoicing</li> </ul>	<p>BM</p> <p>BM</p>
<b>14. Finance</b>			

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<p>a) Consider and approve monthly cashbook</p>	<p style="text-align: center;"><b>FUNTINGTON PARISH COUNCIL</b> <b>Financial Statement as at 30 September 2022</b></p> <p><b>Statement Balances as at 30 September 2022</b></p> <table border="1" data-bbox="409 300 777 357"> <tr> <td>Current Account</td> <td style="text-align: right;">£46,806.90</td> </tr> <tr> <td>Saver Account</td> <td style="text-align: right;">£56,720.49</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>£103,527.39</b></td> </tr> </table> <p><b>Income Already Received</b></p> <table border="1" data-bbox="409 373 1050 470"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Account</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>05-Sep-22</td> <td>Carter</td> <td>Current</td> <td style="text-align: right;">£60.00</td> </tr> <tr> <td>14-Sep-22</td> <td>HMRC VAT</td> <td>Current</td> <td style="text-align: right;">£2,039.79</td> </tr> <tr> <td>16-Sep-22</td> <td>CDC Precept 2/2</td> <td>Current</td> <td style="text-align: right;">£12,278.00</td> </tr> <tr> <td colspan="3"><b>Total Income</b></td> <td style="text-align: right;"><b>£14,377.79</b></td> </tr> </tbody> </table> <p><b>Payments Already Made</b></p> <table border="1" data-bbox="409 487 1449 560"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Method</th> <th>Details</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>16-Sep-22</td> <td>Dor-2-Dor (B &amp; 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District Village Hall</td> <td style="text-align: right;">-£</td> <td style="text-align: right;">23,794.08</td> </tr> <tr> <td>Travellers Planning Applications provision</td> <td style="text-align: right;">-£</td> <td style="text-align: right;">15,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>£</b></td> <td style="text-align: right;"><b>59,986.63</b></td> </tr> </table> <p><b>Ringfenced Funds</b></p> <table border="1" data-bbox="409 990 1302 1096"> <tr> <td>SDNPA CIL</td> <td style="text-align: right;">£46,087.75</td> </tr> <tr> <td>CDC CIL</td> <td style="text-align: right;">£2,144.48</td> </tr> <tr> <td>Neighbourhood Plan Grant</td> <td style="text-align: right;">£9,629.76</td> </tr> <tr> <td><b>Total CIL</b></td> <td style="text-align: right;"><b>£57,861.99</b></td> </tr> </table> <p>These were <b>APPROVED</b></p>	Current Account	£46,806.90	Saver Account	£56,720.49	<b>Total</b>	<b>£103,527.39</b>	Date	Details	Account	Amount	05-Sep-22	Carter	Current	£60.00	14-Sep-22	HMRC VAT	Current	£2,039.79	16-Sep-22	CDC Precept 2/2	Current	£12,278.00	<b>Total Income</b>			<b>£14,377.79</b>	Date	Payee	Method	Details	Net	VAT	Gross	16-Sep-22	Dor-2-Dor (B & J Houghay L	Online	NP Leaflets (from grant)	£275.00	£55.00	£330.00	<b>Totals</b>						<b>£330.00</b>	Date	Payee	Method	Details	Net	VAT	Gross	01-Oct-22	Clerk V Williams	Online	Clerk Salary	£677.19	£0.00	£677.19	01-Oct-22	Clerks Expenses	Online	Office / Mileage	£44.30	£0.00	£44.30	01-Oct-22	HMRC V Williams	Online	Clerk Tax - 2306	£149.60	£0.00	£149.60	01-Oct-22	Countrywide	Online	WA Play Area	£108.33	£21.67	£130.00	01-Oct-22	Reimb V Williams	Online	NP Leaflets - Instaprint	£79.24	£0.00	£79.24	01-Oct-22	Ralph Restorations	Online	Fingerposts	£1,860.00	£0.00	£1,860.00	01-Oct-22	Reimb S King	Online	Cyclamen for Dell Ashwood	£102.95	£0.00	£102.95	01-Oct-22	Vision ICT	Online	Website / email hosting	£382.00	£76.40	£458.40	01-Oct-22	Reimb V Williams	Online	Defib External Cabinet	£495.00	£99.00	£594.00	01-Oct-22	KC Fencing	Online	Fencing at Dell	£350.00	£70.00	£420.00	01-Oct-22	Moore	Online	External Audit	£200.00	£40.00	£240.00	<b>Total Payments to be made</b>						<b>£4,746.68</b>	Current Account	£	42,060.22	Saver Account	£	56,720.49	SDNPA CIL Grant allocated to Funtington & District Village Hall	-£	23,794.08	Travellers Planning Applications provision	-£	15,000.00	<b>Total</b>	<b>£</b>	<b>59,986.63</b>	SDNPA CIL	£46,087.75	CDC CIL	£2,144.48	Neighbourhood Plan Grant	£9,629.76	<b>Total CIL</b>	<b>£57,861.99</b>	<ul style="list-style-type: none"> <li>• Make payments</li> </ul>	<p>Clerk</p>
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01-Oct-22	Clerk V Williams	Online	Clerk Salary	£677.19	£0.00	£677.19																																																																																																																																																														
01-Oct-22	Clerks Expenses	Online	Office / Mileage	£44.30	£0.00	£44.30																																																																																																																																																														
01-Oct-22	HMRC V Williams	Online	Clerk Tax - 2306	£149.60	£0.00	£149.60																																																																																																																																																														
01-Oct-22	Countrywide	Online	WA Play Area	£108.33	£21.67	£130.00																																																																																																																																																														
01-Oct-22	Reimb V Williams	Online	NP Leaflets - Instaprint	£79.24	£0.00	£79.24																																																																																																																																																														
01-Oct-22	Ralph Restorations	Online	Fingerposts	£1,860.00	£0.00	£1,860.00																																																																																																																																																														
01-Oct-22	Reimb S King	Online	Cyclamen for Dell Ashwood	£102.95	£0.00	£102.95																																																																																																																																																														
01-Oct-22	Vision ICT	Online	Website / email hosting	£382.00	£76.40	£458.40																																																																																																																																																														
01-Oct-22	Reimb V Williams	Online	Defib External Cabinet	£495.00	£99.00	£594.00																																																																																																																																																														
01-Oct-22	KC Fencing	Online	Fencing at Dell	£350.00	£70.00	£420.00																																																																																																																																																														
01-Oct-22	Moore	Online	External Audit	£200.00	£40.00	£240.00																																																																																																																																																														
<b>Total Payments to be made</b>						<b>£4,746.68</b>																																																																																																																																																														
Current Account	£	42,060.22																																																																																																																																																																		
Saver Account	£	56,720.49																																																																																																																																																																		
SDNPA CIL Grant allocated to Funtington & District Village Hall	-£	23,794.08																																																																																																																																																																		
Travellers Planning Applications provision	-£	15,000.00																																																																																																																																																																		
<b>Total</b>	<b>£</b>	<b>59,986.63</b>																																																																																																																																																																		
SDNPA CIL	£46,087.75																																																																																																																																																																			
CDC CIL	£2,144.48																																																																																																																																																																			
Neighbourhood Plan Grant	£9,629.76																																																																																																																																																																			
<b>Total CIL</b>	<b>£57,861.99</b>																																																																																																																																																																			
<p>b) Review Asset Register</p>	<ul style="list-style-type: none"> <li>• The Clerk presented the updated Asset Register drawing attention to the estimated replacement date column. This allows the PC to forecast and save funds for the replacement of specific items. This was <b>APPROVED</b>.</li> </ul>	<ul style="list-style-type: none"> <li>• Post on website</li> </ul>	<p>Clerk</p>																																																																																																																																																																	
<p>c) Conclusion of 2021 / 22 Audit</p>	<ul style="list-style-type: none"> <li>• The Clerk reported that the <b>External Audit Report and Certificate 2021/22</b> had been</li> </ul>	<ul style="list-style-type: none"> <li>• Post on Website</li> </ul>	<p>Clerk</p>																																																																																																																																																																	

AGENDA ITEM	NOTES/COMMENTS	ACTION	RESPONSIBILITY
	<p>received confirming the conclusion of the Audit.</p> <p><b>Summary of the report:</b></p> <p><b>2 External auditor report 2021/22</b></p> <div data-bbox="415 415 1390 675" style="border: 1px solid black; padding: 5px;"> <p>Except for the matters reported below on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with the Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.</p> <p>Errors in relation to the Notice of Public Rights for the 2021 AGAR were noted in the 2021 External Audit Report. As the 2021 notice period was undertaken during the 2022 year, the Council should have answered 'No' to Assertion 4 on the Annual Governance Statement (Section 1).</p> </div> <div data-bbox="415 711 1390 889" style="border: 1px solid black; padding: 5px;"> <p>Other matters not affecting our opinion which we draw to the attention of the authority:</p> <p>The council later informed us that there was an amount wrongly included in Box 4 that should have been in Box 6. The Council amended and resubmitted the Return with these boxes adjusted. This adjustment to correct the position does not affect our opinion.</p> </div> <p><b>3 External auditor certificate 2021/22</b></p> <p>We certify/<del>do not certify</del>* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.</p> <div data-bbox="407 1062 1381 1224" style="border: 1px solid black; padding: 5px;"> <p>*We do not certify completion because:</p> </div> <p>SK thanked the Clerk for all the work she had undertaken in respect of this audit</p>		
<p><b>15. Parish Notices</b></p>	<ul style="list-style-type: none"> <li>SK: SDNPA had sent out an email highlighting the fact there were staff shortages which would impact on the productivity of the authority.</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<p>N/A</p>



AGENDA ITEM	NOTES/COMMENTS	ACTION	RESPONSIBILITY
	<ul style="list-style-type: none"> <li>SK: the next meeting of the Bournes Forum would be held on Monday 24 October with Police Crime Commissioner Katy Bourne and Chief Inspector Nick Bowman attending to discuss the role of PCSOs. An invite was open to any other two members of the Parish Council or alternatively questions could be submitted to SK.</li> <li>SK: Sgt Coles has been appointed to research/improve the PCSO situation. It was his intention to visit all PCs but recent contact to arrange his attendance revealed that Wednesday is his rest day and, as such, he would not be available until March 2023. Alternative day to be sought and, hopefully, a public meeting held.</li> </ul>	<ul style="list-style-type: none"> <li>Contact SK by 14 October 2022</li> <li>Arrange Meeting</li> </ul>	<p>All</p> <p>Clerk</p>
<b>16. Date of next meeting</b>	<ul style="list-style-type: none"> <li>Wednesday 02 November 2022 Time 6:00 pm – West Stoke Village Hall</li> </ul>	<ul style="list-style-type: none"> <li>Post agenda on website and noticeboards</li> </ul>	<p>Clerk</p>
Meeting Closed	Meeting closed at 19.35	None	N/A

Signed..... Chairman

All reports are available in full on the website: <https://www.funtingtonpc.org>