

**MINUTES OF FUNTINGTON PARISH COUNCIL MEETING
06 April 2022**

PRESENT: Sheena King (SK)Chair
Kate Du Port (KDP)
Jean Simmonds (JS)

Richard Littler (RL)
Pat Young (PY)
Bob Mousley (BM)

David Palmer (CDC) DP

MEMBERS OF THE PUBLIC: Two

| AGENDA ITEM | NOTES/COMMENTS | ACTION | RESPONSIBILITY |
|--|---|---|-----------------------|
| 1. Apologies | David Ash (DA), County Councillor Julian Joy (WSCC) | <ul style="list-style-type: none"> None | N/A |
| 2. Declaration of Interest | None declared | <ul style="list-style-type: none"> None | N/A |
| 3. Minutes of 02 March 2022 meeting | Minutes – Proposed, Seconded and AGREED | <ul style="list-style-type: none"> Post on website | Clerk |
| 4. Action Grid | <p>Queen’s Green Canopy</p> <ul style="list-style-type: none"> The Clerk confirmed that this was a stand-alone initiative providing for both trees and a commemorative plaque. It was agreed to start the application for a tree in the West Ashling Playground for the November planting season. <p>Ring Fenced Planning Funds</p> <ul style="list-style-type: none"> Discussion introducing the idea of reassigning the money ringfenced for the upcoming Gypsy and Traveller hearings / appeals. Originally it was thought a Barrister might be needed. However, the appointment of a Planning Consultant might be more appropriate. | <ul style="list-style-type: none"> Apply | Clerk |

| AGENDA ITEM | NOTES/COMMENTS | ACTION | RESPONSIBILITY |
|----------------------------|--|--|------------------|
| | <ul style="list-style-type: none"> The CEO of West Sussex Association of Local Councils (WSALC) has been contacted and is arranging for an experienced impartial Planning Consultant to advise. | <ul style="list-style-type: none"> Report Advice | Clerk/JS |
| 5. Public Questions | <p>Question regarding inviting the police to the Annual Parish Assembly</p> <p>The issues regarding alleged Gypsy and Traveller related crimes in the Parish were raised at the Annual Parish Assembly with a request as to whether the PCSO could be contacted to attend an upcoming meeting and also be invited to the APA as a rule.</p> | <ul style="list-style-type: none"> Contact PCSO | Clerk |
| 6. Receive Reports | | | |
| David Palmer (DP) | <ul style="list-style-type: none"> DP reported that the Gypsy and Traveller working Group was moving towards a conclusion and it was hoped that the Local Plan would state that new sites would not be allowed more than 15 plots. He did reiterate that there would always be issues with Human Rights and the enforcement procedures surrounding these communities. | <ul style="list-style-type: none"> None | N/A |
| 7. WA Playground | | | |
| a. Working Party | <ul style="list-style-type: none"> SK stated that the formation of a specific playground working party might be the best way to proceed with the equipment improvements. SK, PY, KDP and the Clerk all volunteered and would report at next meeting. This was agreed. | <ul style="list-style-type: none"> Arrange first meeting | Clerk |
| b. Maintenance Update | <ul style="list-style-type: none"> The Clerk updated that, due to complications caused by Covid, the maintenance visits by the new contractor had been delayed. Following the storms and tree work this had meant the playground had looked unacceptably untidy at the end of February. The first visit took place in early March and as a result the playground looked extremely tidy (photos previously circulated to Councillors). The issue with cleaning the equipment was raised as it was felt cleaning the equipment might need to be added to the maintenance programme moving forward. <p><i>Post-Meeting note: Cleaning equipment is not within the contractor's remit and, even if it was, the equipment can be cleaned one day and dirtied the next.</i></p> | <ul style="list-style-type: none"> None Contact CW | N/A Clerk |
| 8. Pony Paddock | <ul style="list-style-type: none"> Following a site visit by RL and BM it was reported that the original boundary was still present between a fence and a hedge. Therefore, it was proposed that there was no need to proceed further with the boundary dispute – this was agreed. | <ul style="list-style-type: none"> None | N/A |

| AGENDA ITEM | NOTES/COMMENTS | ACTION | RESPONSIBILITY |
|--|--|---|----------------|
| 9. Village Welcome Gates | <ul style="list-style-type: none"> BM and KDP to create a document proposing potential sites for an initial application to Highways. | <ul style="list-style-type: none"> Report at May Meeting | BM/KDP |
| 10. Beelines SDNPA Grants | <ul style="list-style-type: none"> The clerk reported that although the PC were unable to apply for the grants for wildflower planting on this occasion, there would be further opportunities for applications in the future. | <ul style="list-style-type: none"> Report further grants | Clerk |
| a. Countryside Working Group | <ul style="list-style-type: none"> SK proposed a Working Group to focus on countryside matters (wildflowers, verges, welcome gates etc.) KdP, SK, PY, JS and BM all volunteered and would report at next meeting. This was agreed. | <ul style="list-style-type: none"> Arrange First Meeting | Clerk |
| 11. Residents Against Vehicle Excessive Noise (RAVEN) | <ul style="list-style-type: none"> DA had 'attended' one of the two meetings held so far and would continue to be the FPC representative. <i>Note: these meetings are held virtually.</i> In response to a question regarding the wider publication of the information it was agreed that, as the scheme was still in its infancy and not enough was understood, it would be publicised by the PC at a later date to allow for the inclusion of more accurate and helpful information. | <ul style="list-style-type: none"> Report to FPC | DA |
| 12. Communications Strategy | <ul style="list-style-type: none"> This had been approved by the Communications committee and circulated to all Councillors for approval. It had now been approved and posted on the website. | <ul style="list-style-type: none"> None | N/A |
| 13. Fingerposts | <ul style="list-style-type: none"> Discussion regarding the exact style of finial and the wording for the West Ashling Fingerpost by the Mill Pond. It was agreed that it would say 'Funtington' in line with all others around the Parish and that the style would remain unchanged. | <ul style="list-style-type: none"> Confirm details with contractor | SK |
| 14. Planning | <p>Applications/Decisions - CDC and SDNP</p> <ul style="list-style-type: none"> Planning meeting to be held on Monday 11 April 2022 by Zoom. BM reported that the previously approved Planning Application for photovoltaic cells on the Church roof had included changes suggested by the PC – reduction to 5 cells in a position not visible. | <ul style="list-style-type: none"> Publicise minutes when complete | Clerk |
| 15. Neighbourhood Plan (NP) | <p>Steering Group (SG) Update</p> | <ul style="list-style-type: none"> Post minutes on website | BM / Clerk |

| AGENDA ITEM | NOTES/COMMENTS | ACTION | RESPONSIBILITY |
|--|--|---|----------------|
| | <ul style="list-style-type: none"> • A very successful SG meeting with Jon Dowty (Oneill Homer) was held Tuesday 15 March 2022. • Grant Application form for 2022/2023 financial year now available. | <ul style="list-style-type: none"> • Complete | SK / BM |
| 16. Finance | | | |
| a. Consider and Approve Monthly Cashbook | Cash book presented - already circulated to FPC members. | <ul style="list-style-type: none"> • Make Payments | Clerk |

| AGENDA ITEM | NOTES/COMMENTS | ACTION | RESPONSIBILITY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--|-------------------------------|---------------|------------|------------------|-------------------|------|---------|---------|--------|-----------|--------|---------|--------|-----------|---------------------|---------|--------|---------------------|--|--|---------------|------|-------|--------|---------|-----|-----|-------|-----------|---------------|--------|-------------------------------|---------|-------|---------|---------------|--|--|--|--|--|----------------|------|-------|--------|---------|-----|-----|-------|-----------|------------------|--------|--------------|---------|-------|---------|-----------|-----------------|--------|-----------|--------|-------|--------|-----------|--------------|--------|------------|-----------|---------|-----------|-----------|-------------|--------|----------------|---------|--------|---------|-----------|-------|--------|-----------|---------|-------|---------|-----------|-----------------|--------|-----------------------|--------|-------|--------|-----------|-------------------|--------|----------------|---------|-------|---------|-----------|-----------|--------|---------------------|---------|--------|---------|-----------|---------------|--------|-------------|---------|---------|-----------|----------------------------------|--|--|--|--|--|------------------|-----------------|-------------|---------------|-------------|---|--------------|--|--------------|--------------|--------------------|--|--|
| | <p style="text-align: center;">FUNTINGTON PARISH COUNCIL Financial Statement as at 31 March 2022</p> <p>Statement Balances as a 31 March 2022</p> <table border="1" data-bbox="443 509 810 570"> <tr> <td>Current Account</td> <td style="text-align: right;">£20,887.54</td> </tr> <tr> <td>Saver Account</td> <td style="text-align: right;">£56,698.74</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£77,586.28</td> </tr> </table> <p>Income Already Received</p> <table border="1" data-bbox="443 602 1047 683"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Account</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>04-Mar-22</td> <td>Carter</td> <td>Current</td> <td style="text-align: right;">£60.00</td> </tr> <tr> <td>29-Mar-22</td> <td>Pavilion Hire April</td> <td>Current</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td colspan="3">Total Income</td> <td style="text-align: right;">£70.00</td> </tr> </tbody> </table> <p>Payments Already Made</p> <table border="1" data-bbox="443 716 1440 797"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Method</th> <th>Details</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>28-Mar-22</td> <td>Groundwork UK</td> <td>Online</td> <td>Repayment of unspent NP Grant</td> <td style="text-align: right;">£570.00</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£570.00</td> </tr> <tr> <td colspan="6">Totals</td> <td style="text-align: right;">£570.00</td> </tr> </tbody> </table> <p>Payments Due 1 April 2022</p> <table border="1" data-bbox="443 829 1440 1032"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Method</th> <th>Details</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>01-Apr-22</td> <td>Clerk V Williams</td> <td>Online</td> <td>Clerk Salary</td> <td style="text-align: right;">£644.70</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£644.70</td> </tr> <tr> <td>01-Apr-22</td> <td>HMRC V Williams</td> <td>Online</td> <td>Clerk Tax</td> <td style="text-align: right;">£43.40</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£43.40</td> </tr> <tr> <td>01-Apr-22</td> <td>Oneill Homer</td> <td>Online</td> <td>NP Invoice</td> <td style="text-align: right;">£2,200.00</td> <td style="text-align: right;">£440.00</td> <td style="text-align: right;">£2,640.00</td> </tr> <tr> <td>01-Apr-22</td> <td>Countrywide</td> <td>Online</td> <td>WA Maintenance</td> <td style="text-align: right;">£108.33</td> <td style="text-align: right;">£21.67</td> <td style="text-align: right;">£130.00</td> </tr> <tr> <td>01-Apr-22</td> <td>WSALC</td> <td>Online</td> <td>WSALC Sub</td> <td style="text-align: right;">£537.80</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£537.80</td> </tr> <tr> <td>01-Apr-22</td> <td>V Williams REIM</td> <td>Online</td> <td>Instaprint Newsletter</td> <td style="text-align: right;">£60.41</td> <td style="text-align: right;">£0.83</td> <td style="text-align: right;">£61.24</td> </tr> <tr> <td>01-Apr-22</td> <td>Surefire Training</td> <td>Online</td> <td>Defib Training</td> <td style="text-align: right;">£160.00</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£160.00</td> </tr> <tr> <td>01-Apr-22</td> <td>Dor-2-Dor</td> <td>Online</td> <td>Newsletter Delivery</td> <td style="text-align: right;">£275.00</td> <td style="text-align: right;">£55.00</td> <td style="text-align: right;">£330.00</td> </tr> <tr> <td>01-Apr-22</td> <td>KBS Depot Ltd</td> <td>Online</td> <td>Noticeboard</td> <td style="text-align: right;">£987.00</td> <td style="text-align: right;">£197.40</td> <td style="text-align: right;">£1,184.40</td> </tr> <tr> <td colspan="6">Total Payments to be made</td> <td style="text-align: right;">£5,731.54</td> </tr> </tbody> </table> <p>Balances After Payments</p> <table border="1" data-bbox="443 1057 1293 1170"> <tr> <td>Current Account</td> <td style="text-align: right;">£ 14,656.00</td> </tr> <tr> <td>Saver Account</td> <td style="text-align: right;">£ 56,698.74</td> </tr> <tr> <td>SDNPA CIL Grant allocated to Funtington & District Village Hall</td> <td style="text-align: right;">-£ 23,794.08</td> </tr> <tr> <td>Travellers Planning Applications provision</td> <td style="text-align: right;">-£ 15,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£ 32,560.66</td> </tr> </table> <p>Approved</p> | Current Account | £20,887.54 | Saver Account | £56,698.74 | Total | £77,586.28 | Date | Details | Account | Amount | 04-Mar-22 | Carter | Current | £60.00 | 29-Mar-22 | Pavilion Hire April | Current | £10.00 | Total Income | | | £70.00 | Date | Payee | Method | Details | Net | VAT | Gross | 28-Mar-22 | Groundwork UK | Online | Repayment of unspent NP Grant | £570.00 | £0.00 | £570.00 | Totals | | | | | | £570.00 | Date | Payee | Method | Details | Net | VAT | Gross | 01-Apr-22 | Clerk V Williams | Online | Clerk Salary | £644.70 | £0.00 | £644.70 | 01-Apr-22 | HMRC V Williams | Online | Clerk Tax | £43.40 | £0.00 | £43.40 | 01-Apr-22 | Oneill Homer | Online | NP Invoice | £2,200.00 | £440.00 | £2,640.00 | 01-Apr-22 | Countrywide | Online | WA Maintenance | £108.33 | £21.67 | £130.00 | 01-Apr-22 | WSALC | Online | WSALC Sub | £537.80 | £0.00 | £537.80 | 01-Apr-22 | V Williams REIM | Online | Instaprint Newsletter | £60.41 | £0.83 | £61.24 | 01-Apr-22 | Surefire Training | Online | Defib Training | £160.00 | £0.00 | £160.00 | 01-Apr-22 | Dor-2-Dor | Online | Newsletter Delivery | £275.00 | £55.00 | £330.00 | 01-Apr-22 | KBS Depot Ltd | Online | Noticeboard | £987.00 | £197.40 | £1,184.40 | Total Payments to be made | | | | | | £5,731.54 | Current Account | £ 14,656.00 | Saver Account | £ 56,698.74 | SDNPA CIL Grant allocated to Funtington & District Village Hall | -£ 23,794.08 | Travellers Planning Applications provision | -£ 15,000.00 | Total | £ 32,560.66 | | |
| Current Account | £20,887.54 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Saver Account | £56,698.74 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | £77,586.28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date | Details | Account | Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 04-Mar-22 | Carter | Current | £60.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29-Mar-22 | Pavilion Hire April | Current | £10.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Income | | | £70.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date | Payee | Method | Details | Net | VAT | Gross | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 28-Mar-22 | Groundwork UK | Online | Repayment of unspent NP Grant | £570.00 | £0.00 | £570.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Totals | | | | | | £570.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date | Payee | Method | Details | Net | VAT | Gross | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01-Apr-22 | Clerk V Williams | Online | Clerk Salary | £644.70 | £0.00 | £644.70 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01-Apr-22 | HMRC V Williams | Online | Clerk Tax | £43.40 | £0.00 | £43.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01-Apr-22 | Oneill Homer | Online | NP Invoice | £2,200.00 | £440.00 | £2,640.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01-Apr-22 | Countrywide | Online | WA Maintenance | £108.33 | £21.67 | £130.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01-Apr-22 | WSALC | Online | WSALC Sub | £537.80 | £0.00 | £537.80 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01-Apr-22 | V Williams REIM | Online | Instaprint Newsletter | £60.41 | £0.83 | £61.24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01-Apr-22 | Surefire Training | Online | Defib Training | £160.00 | £0.00 | £160.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01-Apr-22 | Dor-2-Dor | Online | Newsletter Delivery | £275.00 | £55.00 | £330.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01-Apr-22 | KBS Depot Ltd | Online | Noticeboard | £987.00 | £197.40 | £1,184.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Payments to be made | | | | | | £5,731.54 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Current Account | £ 14,656.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Saver Account | £ 56,698.74 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SDNPA CIL Grant allocated to Funtington & District Village Hall | -£ 23,794.08 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Travellers Planning Applications provision | -£ 15,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | £ 32,560.66 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| b. NALC Pay Scale | <ul style="list-style-type: none"> The Clerk reported on the % increase to the National Association of Local Councils (NALC) Pay scales which determine Clerk's Salaries. | <ul style="list-style-type: none"> None | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| AGENDA ITEM | NOTES/COMMENTS | ACTION | RESPONSIBILITY |
|---|--|---|----------------|
| c. Review of Risk Assessment and Risk Management Policy | <ul style="list-style-type: none"> To be added to the May agenda as some corrections had been reported prior to the meeting. | <ul style="list-style-type: none"> Add to Agenda | Clerk |
| 17. Parish Notices | <ul style="list-style-type: none"> KDP reported that there was once again a fault with the display of the Vehicle Activated Sign (VAS) on Downs Road. She is talking to Highways but feels that if this happens again the supplier must be contacted. | <ul style="list-style-type: none"> None | N/A |
| 18. Date of next meeting | <ul style="list-style-type: none"> Wednesday 04 May 2022 – Annual Statutory Meeting (ASM) 6pm at Church Room, St Mary's, Funtington | <ul style="list-style-type: none"> Post agenda on website and noticeboards | Clerk |
| Meeting Closed | Meeting closed at 20.20 | None | N/A |

Signed..... Chairman

All reports are available in full on the website: <https://www.funtingtonpc.org>