

NOTICE OF ANNUAL STATUTORY MEETING

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Councillors are respectfully summoned to attend the Funtington Parish Council Annual Statutory Meeting to be held on **Thursday 11 May 2023 commencing at 6:00pm at West Stoke Village Hall** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.



Viki Williams

Clerk to the Council 04 May 2023

AGENDA

1. Councillors Declaration of Acceptance of Office
2. Election of Chairman 2023-2024
3. Chairman's Declaration of Acceptance of Office as Chairman
4. To Note Apologies for Absence
5. Declarations of Interest

Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days

6. To approve and sign the Minutes of the Funtington Parish Council Meeting held on 01 March 2023 and 05 April 2023 (inquorate)
7. Action Grid
To Note actions completed/still to be completed
8. Appointment of Members to serve on Committees for 2023-24:
Finance
Planning
Communication
9. Dates and times of ordinary meetings 2023-24 – to be confirmed:
2023 07 June, 05 July, 06 September, 04 October, 01 November, 06 December
2024 03 January, 07 February, 06 March, 03 April APA, 01 May ASM

10. Open Forum

Members of the public are reminded that only questions and statements relating to items on this Agenda will be allowed, in accordance with Standing Order 3e:

- *'Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda'.
Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.*
11. To Receive and Note the following reports, if available:
Chichester District Council (CDC) Councillor's Report

West Sussex County Council (WSSCC) Councillor's Report

12. Grants 2023/24 - to discuss Grant Applications received from:

- Sew4Fun
- 4Sight Vision
- Arun and Chichester Citizens Advice Bureau

13. West Ashling Playground

- Update on remedial and improvement works

14. Noticeboard West Ashling

- To discuss and decide on lowering board

15. Tree for Heather Close

- To discuss and decide on tree to be planted

16. Speed Policy

- Update on meeting of Working Group

17. Posters for Kingley Vale

- Consider posters for display

18. Pony Paddock

- Review and approve Rental Charges

19. Planning

- To note and discuss, as necessary, Applications and Decisions

20. Neighbourhood Plan

- Receive Update on Current Status

21. Finance

- a. Consider and approve monthly cashbook
- b. Review of Risk Assessment and Risk Management
- c. End of year Statement of Accounts
- d. Internal Audit Report
- e. Annual Governance and Accountability Return (AGAR)
- f. Insurance Renewal

22. Parish Notices

23. Date of Next Meeting – 6.00pm 07 June 2023 – Church Room, St Mary's Funtington