

MINUTES OF FUNTINGTON PARISH COUNCIL MEETING
01 FEBRUARY 2023

PRESENT: Sheena King (SK) Chair
Pat Young (PY)
Jean Simmonds (JS)

Richard Littler (RL)
Bob Mousley (BM)
David Ash (DA)

MEMBERS OF THE PUBLIC: Six

AGENDA ITEM	NOTES/COMMENTS	ACTION	RESPONSIBILITY
1. Welcome	SK welcomed all to the meeting	<ul style="list-style-type: none"> None 	N/A
2. Apologies	Julian Joy (WSCC) – County Councillor (<i>concerns were expressed re his continual absence at the Parish Council meetings and general lack of involvement / responses to Parish issues</i>) David Palmer (CDC) – District Councillor	<ul style="list-style-type: none"> To determine what, if any, ‘action’ can / should be taken 	SK/Clerk
3. Minutes of 04 January 2023 meeting	Minutes – Proposed, Seconded and AGREED	<ul style="list-style-type: none"> Post on website 	Clerk
4. Declaration of Interest	None declared	<ul style="list-style-type: none"> None 	N/A
5. Action Grid	Car Crime Kingley Vale <ul style="list-style-type: none"> SK reported that she had followed up with the police regarding additional signs. 	<ul style="list-style-type: none"> Chase again and report back 	SK
6. Open Forum	<p>Qu. An update and a question following the issues raised at the last meeting regarding a panel and overhanging trees obstructing roads in West Ashling.</p> <p>A. The fence panel has now been removed and is no longer causing an obstruction on the highway. There are three trees and two branches which are disrupting the highway.</p> <p>Qu. Can anything be done to reduce the flooding on watery lane?</p> <p>A. BM stated that this water had previously been tested and was found to be water rising up from the ground and therefore could not be reduced in times of heavy rain. He confirmed that the water continued to be monitored by Southern Water.</p> <p>Qu. Is there any update on the replacement noticeboard for Funtington?</p> <p>A. The Clerk confirmed that the new noticeboard had been ordered and installation quotes are still being obtained.</p>	<ul style="list-style-type: none"> Resident to remove overhanging branches None Update at March meeting 	N/A N/A Clerk
7. Receive Reports	<ul style="list-style-type: none"> District Councillor David Palmer reported by email that Chichester District Council (CDC) had passed the Draft Local Plan which is now out for public consultation. 	<ul style="list-style-type: none"> None 	N/A
8. Community Speed Watch (CSW)	<ul style="list-style-type: none"> SK summarised that the talk given by PCSO Lemm at the January meeting had been extremely informative and he had confirmed that excellent progress had been made with regard to both the equipment used and the reporting of data. Each group requires a minimum of 4 volunteers and anyone interested can register their interest in order to either start a new group or join an existing one: www.communityspeedwatch.org. As soon as 4 volunteers have registered, the new PCSO in charge of the scheme will visit and 		

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	<p>train the group and assist them to find suitable sites.</p> <ul style="list-style-type: none"> • In order to ensure familiarisation with the kit, new groups would be loaned a full set for 6 months, after which time they would be able to book a kit for three days at a time. There is also the option to purchase a kit for the Parish if deemed necessary. • The next step is to now recruit volunteers to form CSW groups within the Parish. The current status of each village was reported as: <ul style="list-style-type: none"> ○ East Ashling – 5/6 volunteers. ○ West Ashling – 2 volunteers ○ Funtington and West Stoke – yet to recruit volunteers • After discussion it was AGREED that “word of mouth” would be the most effective method of advertising the scheme but that it would also be supported with an article and poster. 	<ul style="list-style-type: none"> • Review following loan period • Article for Village and Parish Magazines • Posters for noticeboards 	<p>All</p> <p>SK/Clerk</p> <p>SK/Clerk</p>
<p>9. Annual Parish Assembly (APA)</p>	<ul style="list-style-type: none"> • The Annual Parish Assembly (APA) is a community event separate from a Council meeting. It enables members of the public to hear about the activities that the Parish Council has carried out during the year. It also provides the opportunity for issues to be raised by residents. • The next APA is due to take place on Wednesday 5 April 2023. • Although not mandatory, there is provision for the Council to invite a speaker • Potential speakers proposed <ul style="list-style-type: none"> ○ David Hyland – West Sussex lead for prevention of fly tipping ○ Inspector Oliver Fisher - Rural Crime Team ○ John Miles – Local Resident and Marathon runner ○ Mrs Katie Hoebee - Headmistress, Funtington Primary School 	<ul style="list-style-type: none"> • Invite speakers 	<p>Clerk</p>
<p>10. Planning</p>	<ul style="list-style-type: none"> • SK reported that a very productive meeting attended by the Planning Committee, herself and the Clerk had been held in January. • Although the Planning Committee meetings had previously been held remotely via zoom, SK had now clarified with West Sussex Association of Local Councils (WSALC) that this is now illegal. Decisions, including comments made on planning applications, cannot be made at meetings made remotely. • It was therefore decided that discussions re planning applications be incorporated into the Full Council Meetings. <p>Week 01 None Received</p>		

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	<p>Week 02 SDNP Application Case No: SDNP/22/05951/BBPN Location: Land Opposite Snowdens, Common Road, Funtington, Chichester, West Sussex, PO18 9LG, Proposal: Regulation 5 notice of intention to install fixed line broadband apparatus comprising of 1 no. 10m wooden pole. Funtington Parish Council has no objection to this application</p> <p>b. SDNP Decision Case No: SDNP/22/05271/TCA Location: 6 Admirals Walk, Funtington, West Sussex, PO18 9LB Proposal: Notification of intention to reduce height and widths back to previous pruning (by 5m) on 1 no. Eucalyptus tree (T1). Decision: No Objection</p> <p>c. SDNP Decision Case No: SDNP/22/05632/PNTEL Location: Land to The rear of Fanara Farm, Hares Lane, Funtington, Chichester, West Sussex, PO18 9DL Proposal: Proposed installation consisting of 1 no. 9m light wooden telephone pole. Decision: No Objection</p> <p>Week 03 a. CDC Application Case No: FU/22/03111/FUL / FU/22/03112/LBC Location: Northlands House, Flat 9 Salthill Road Funtington West Sussex Proposal: Installation of a flue for a gas boiler. Funtington Parish Council has no objection to this application</p> <p>b. SDNP Application Case No: SDNP/23/00062/TCA</p>		

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	<p>Location: White House, Down Street, West Ashling, Chichester, West Sussex, PO18 8DS Proposal: Notification of intention to fell 1 no. Cherry tree (quoted as T1). Funtington Parish Council has no objection to this application</p> <p>c. SDNP Application Case No: SDNP/23/00016/TCA Location: St Marys Church, Church Lane, Funtington, West Sussex, PO18 9LH Proposal: Notification of intention to reduce north and east sectors by 2m, reduce south sector by 2.5m, reduce west sector by 1m and crown lift by up to 4m (above ground level, trailing growth less than 60mm diameter only) on 1 no. Yew tree (quoted as T1). Funtington Parish Council has no objection to this application</p> <p>d. SDNP Decision Case No: SDNP/22/04875/HOUS Location: Little Quinnings, Malthouse Lane, West Ashling, West Sussex, PO18 8DZ Proposal: Detached garage/car port with an annexe above. Decision: Application Withdrawn</p> <p>Week 04 a. CDC Decision Case No: FU/22/0273/DOM Location: Cotfield, Oakwood, Chichester, West Sussex, PO18 Proposal: Extension to create new entrance to dwelling, alteration to exterior finishes and fenestration, rooflights and canopy. Decision: PERMIT</p> <p>SDNP Decision Case No: SDNP/22/04851/HOUS Location: Orchard Barn, Common Road, Funtington, West Sussex, PO18 9AE Proposal: Erection of 1 no. greenhouse. Decision: APPROVED</p> <p>Planning Appeals Update</p>		

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	<p>Scant Road Appeal</p> <ul style="list-style-type: none"> • The decision on the Scant Road appeal held on 29 November 2022 was received on 14 January 2023. The appeal was refused. • SK briefly summarised that it was more the case that the Appellant had lost their Appeal, rather than the CDC who had won. One of the major contributing factors to the outcome was the failure by the Appellants to submit two legal documents that the inspector requested. • It should be noted that, if the Appellants produce the documents in the future, a fresh Appeal may be lodged. <p>Newells Lane</p> <ul style="list-style-type: none"> • The Appeal was held on Tuesday 31 January and was complicated by the fact that it involved a number of appeals grouped together. As agreed, FPC was represented by Luke Smith of Whaleback. A number of West Ashling (WA) were represented by Genesis. • The issues were quite complex but, very briefly, those discussed were: <ul style="list-style-type: none"> ○ That CDC no longer contested the location of the development. ○ The dominance argument <ul style="list-style-type: none"> ➤ Inappropriate definition of the ‘nearby community’- use of limited post codes ➤ Numbers of G&Ts in residence – assumptions not supported by survey/fact ○ CDC’s contention that, if the Appeal was granted, the area would become one large site <ul style="list-style-type: none"> ➤ Appellants argued that this was in fact incorrect as the site was shown to be intersected by A27 ○ The ongoing issue of a lack of supply/fulfillment of need ○ The effect on recreational use, nitrate neutrality and disposal of waste. • BM stated that there were lessons to be learned and a protocol for addressing future Appeals needed to be established. • He suggested that FPC must be more proactive with CDC and increase pressure with regard to enforcement. • SK reported that she had spoken to CDC Enforcement Manager - Shona Archer - who agreed to hold a future meeting with SK, in an effort to determine what could be done about existing and future enforcements 	<ul style="list-style-type: none"> • Create a strategy for Large / contentious applications 	<p>SK/JS/BM</p>

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	<ul style="list-style-type: none"> • SK noted that it may well be some time before the final decision is received: given the complexity and the need for the Inspector to obtain further information. <p>Local Plan Update</p> <ul style="list-style-type: none"> • SK confirmed that the Local Plan would be released for public consultation on Friday 3 February 2023. Comments must be based on three main criteria: <ul style="list-style-type: none"> ○ Does the Plan meet the legal requirements? ○ Has it been positively prepared and is it justified, effective and consistent with national policy? ○ Has the Council engaged and worked effectively with neighbouring authorities and statutory bodies? • Once completed all comments will be packaged, alongside the Plan, for the Planning Inspector to consider as part of the independent examination on behalf of the Government. • CDC has been clear that: <ul style="list-style-type: none"> ○ it is not possible to meet the full housing targets set by the Government, due to a lack of external funding for essential infrastructure improvements. Therefore the housing target had been revised to a level that CDC considers achievable. ○ Roads, wastewater and nutrient neutrality are the biggest challenges facing the plan. ○ CDC consider the Plan demonstrates that all options and solutions which are essential before the Government will consider a lower housing target have been investigated. • SK invited all residents to take part in the latest consultation: www.chichester.gov.uk/localplanconsultation. • Further information available: www.chichester.gov.uk/localplan 	<ul style="list-style-type: none"> • Arrange meeting 	<p>SK/Clerk</p>
<p>11. West Ashling Playground</p>	<ul style="list-style-type: none"> • SK reported that the installation is progressing well, despite some difficulties resulting from the refusal by the Chair of the Village Hall trustees to allow any use of their car park. • The contractors have worked hard to ensure that the area is kept tidy and all equipment is stored on the open grass area at the entrance to the playground. • Some remedial works will be necessary both to the green space and the bank separating the playground and the car park. SK suggested that the wildflower verge scheme should be considered. 		

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	<ul style="list-style-type: none"> It was suggested that children from Funtington Primary School should be invited to officially open the playground. 	<ul style="list-style-type: none"> Contact school 	SK/Clerk
12. Funtington and District Village Hall	<p>Update JS as a Village Hall Trustee</p> <ul style="list-style-type: none"> JS corrected a statement she made at the January meeting: <i>“The trustees will be purchasing the strip of land behind the Hall from Hyde Homes”</i>. This has not been agreed as was inferred and is in fact still only a consideration. Refurbishment will not be starting until the 3rd April 2023 	<ul style="list-style-type: none"> None 	NA
13. Neighbourhood Plan (NP)	<p>Update BM as a Steering Group (SG) Member</p> <ul style="list-style-type: none"> Progress on the plan continues to be slow as members of the SG had been concentrating on the Planning Appeals and, until the Local Plan is adopted, work on the NP cannot advance. PY asked about community involvement and BM stated that he had nothing currently to report. DA queried why two East Ashling residents who have volunteered for the SG had not been contacted. SK requested that a full set of accounts be presented at the March meeting as any unspent funds would have to be returned to locality at the end of the financial year. 	<ul style="list-style-type: none"> Follow up Update on finances at March meeting 	BM BM
14. Finance			

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<p>a) Consider and approve monthly cashbook</p>	<p style="text-align: center;">FUNTINGTON PARISH COUNCIL Financial Statement as at 31 January 2023</p> <p>Statement Balances as at 31 January 2023</p> <table border="1" data-bbox="413 350 779 409"> <tr> <td>Current Account</td> <td style="text-align: right;">£22,784.57</td> </tr> <tr> <td>Saver Account</td> <td style="text-align: right;">£56,752.11</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£79,536.68</td> </tr> </table> <p>Income Already Received</p> <table border="1" data-bbox="413 443 1054 503"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Account</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>03/01/2023</td> <td>Carter</td> <td>Current</td> <td style="text-align: right;">£60.00</td> </tr> <tr> <td colspan="3">Total Income</td> <td style="text-align: right;">£60.00</td> </tr> </tbody> </table> <p>Payments Already Made</p> <table border="1" data-bbox="413 537 1446 578"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Method</th> <th>Details</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td colspan="7" style="text-align: right;">Totals</td> </tr> </tbody> </table> <p>Payments Due 1 December 2022</p> <table border="1" data-bbox="413 612 1446 824"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Method</th> <th>Details</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>01-Feb-22</td> <td>Clerk V Williams</td> <td>Online</td> <td>Clerk Salary</td> <td style="text-align: right;">£677.39</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£677.39</td> </tr> <tr> <td>01-Feb-22</td> <td>Clerks Expenses</td> <td>Online</td> <td>Office / Mileage</td> <td style="text-align: right;">£40.70</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£40.70</td> </tr> <tr> <td>01-Feb-22</td> <td>HMRC V Williams</td> <td>Online</td> <td>Clerk Tax - 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<p>14. Parish Notices</p>	<ul style="list-style-type: none"> • SK confirmed that the meeting to be held with Mike Dare of WSCC Highways was a preliminary meeting to discuss next steps for the Parish-wide 20mph application. • The meeting is to be led by Mike Dare and the exact format could not be confirmed. • SK confirmed that all villages would be discussed and all residents will be informed / involved as things progress. 	<ul style="list-style-type: none"> • Report back at March Meeting 	<p>SK</p>																																																																																																																																	
<p>15. Date of next meeting</p>	<ul style="list-style-type: none"> • Wednesday 01 March 2023 Time 6:00 pm – West Stoke Village Hall 	<ul style="list-style-type: none"> • Post agenda on 	<p>Clerk</p>																																																																																																																																	

AGENDA ITEM	NOTES/COMMENTS	ACTION	RESPONSIBILITY
		website and noticeboards	
Meeting Closed	Meeting closed at 19.20	None	N/A

Signed..... Chairman

All reports are available in full on the website: <https://www.funtingtonpc.org>